

BY-LAWS OF THE SNO-BUNNIES SNOWMOBILE CLUB INC.
Revised & Amended June 22, 2019

ARTICLE I

NAME

The name of the organization shall be the SNO-BUNNIES Snowmobile Club, Inc (for banking purposes to include Presque Isle/Winchester Sno-Bunnies, Presque Isle / Winchester Snowmobile Club) and shall have its principal offices in Presque Isle, Wisc.

ARTICLE II

PURPOSE AND OBJECTIVES

The purpose of this corporation shall be to promote and encourage snowmobile safety and to developing and maintaining snowmobile trails in the townships of Presque Isle and Winchester. We will encourage and educate the observance of applicable trail and traffic laws.

ARTICLE III

MEMBERSHIP AND MEETINGS

- Section 1. Membership in the SNO BUNNIES shall be open to any person or organization in advancing the sport of Snowmobiling or the club and consists of:
- A. Family Membership – Shall consist of two adults and children under the age of 18. Each adult is entitled to one vote each, includes AWSC membership.
 - B. Commercial Sponsor – Includes ad in Wisconsin Snowmobile News, AWSC membership, and sticker for door.
- Section 2. Applications for membership shall be submitted to the club, along with payment of dues for the current year. Membership shall not be denied based on race, religion, sex or nationality. Per AWSC, membership runs from July 1st to June 30th of the following year.
- Section 3. The annual meeting of the membership shall be held *by the 4th Tuesday of each June*, for the purpose of electing the board of directors and for the transaction of such business as may come before the meeting.
- Section 4. Membership meetings/social events shall be held providing the availability of a volunteer “social coordinator” to organize such events. When such events are scheduled, they will be posted on the club website, club Facebook page, and also via e-mail. Social Coordinator can elect to notify non e-mail members via snail mail or telephone.
- Section 5. Special meetings of the members, for any purpose, may be called by any elected official, or by any group of ten members. Notice shall be given by mail or in person as to time, place, and purpose of such meeting at least five days in advance to all members.
- Section 6. Twenty voting members shall constitute a quorum at a meeting of the members, and a majority of votes cast at any meeting at which a quorum is present shall be decisive of any motion or election.
- Section 7. Monthly Board meetings shall be held at a place and time of their pleasure. A majority of the members of the board shall constitute a quorum for the transactions of business at such meetings. The Board, at its discretion, may choose to cancel a monthly meeting.

ARTICLE IV
ELECTIONS, BOARD OF DIRECTORS AND OFFICERS

Section 1. The Board of Directors and Members shall manage the business and affairs of the corporation.

Section 2. The Board of Directors appoints a nomination committee for the purpose of selecting a slate of candidates for election at the Annual Meeting. Nominations from the floor at the annual meeting will be permitted. Only those members present at the Annual Meeting may vote.

Section 3. The Board of Directors consists of seven Directors. The elected members of the Board shall elect from within their ranks a President, Vice President, Secretary, and a Treasurer. The Board of Directors shall serve staggered, two-year terms beginning July 1, following the annual meeting. *Trail Boss reports to and takes direction from the board of directors. Trail Boss must be a member and can also be a Director.* The immediate past President of the Club may serve as an ex officio (non-voting) member of the Board for one term. The Trail Boss may be appointed for additional terms. Un-expired terms of any Board vacancy shall be filled by appointment of the Board of Directors.

Section 4. The President shall be the principle executive officer of the corporation and shall supervise and control all the business and affairs of the corporation. He/she shall, when present, preside at all meetings of the corporation and be responsible for adherence to the By-Laws. He/she shall have authority to appoint such agents and representatives of the corporation, as he/she shall deem necessary and to delegate authority to them. He/she shall have authority to sign all other documents on behalf of the corporation in the course of its regular business and he/she may authorize the Vice President or any officer of the corporation to sign such other documents in his/her place.

The President shall generate an Essential Item Checklist to ensure that critical club activities are accomplished on a timely basis. The checklist shall become a working document, and reviewed semi-annually for additions, subtractions & modifications.

Section 5. In the absence of the President, or in the event of his/her death, inability, or refusal to act, the Vice-President shall have all the powers of and be subject to all the restrictions upon the President.

Section 6. The Secretary shall:

- A. Keep the minutes of all meetings of the club.
- B. See that all notices are given to members as required by these by-laws or by resolution of the members.
- C. Be custodian of all records of the corporation, other than financial.
- D. Keep a register of the mailing addresses of each member of the corporation.
- E. In general, perform all duties incident to the office of the Secretary and such other duties as from time to time may be delegated or assigned her/him by the President.
- F. Coordinate Sno-Bunnies Newsletter.

Section 7. The Treasurer shall:

- A. Have charge and custody of and be responsible for all funds of the corporation; receive and give receipts for all moneys due and payable to the corporation from all sources, and deposits all such moneys in the name of the corporation in such banks or other depositories as shall be selected by the Board; make expenditures as the Board shall indicate, sign all checks up to \$5,000 and have them co-signed by any other Board member for amounts over \$5,000; prepare (or cause to be prepared) and file all required tax reports and returns for the Club and its employees, and prepare financial reports for the Board meetings. An annual account of the Club's financial position shall be prepared and given at the Annual Meeting.
- B. In general perform all the duties incident to the office of treasurer and such other duties as from time to time may be assigned by the President.

Section 8. The Trail Committee shall supervise establishing and marking trails, obtain trail permits and secure all Club Equipment. They shall supervise any personnel involved in such maintenance of the trail system.

- Section 9. Any officer may be removed for failure to carry out the duties of his/her office, or for any action deemed by the Board to be prejudicial to the best interests of the Club. Failure to attend three regular, special, and/or Board Meetings within a year, except for serious reasons, may be deemed failure to carry out the duties of office. Removal from office shall require the approval of at least five Board members. Upon approval, removal shall be immediate.

ARTICLE V

Fiscal Year and Dues

- Section 1. The fiscal year of the corporation shall be from July 1 to June 30.
- Section 2. Dues shall be established at any of the corporation's meetings
- Section 3. Financial records of the organization shall have an internal financial review annually by the Board of Directors/ or designee. The annual filing of club non-profit income taxes shall be performed by a Certified Public Accountant.

ARTICLE VI

Amendments

These by-laws shall be reviewed bi-annually by the Board. The by-laws may be altered, amended or repealed and new by-laws may be adopted, by a simple majority of the membership, at any annual or special meeting of the membership where a quorum is present. Copies of amended by-laws shall be e-mailed/ made available to the entire membership.

ARTICLE VII

Dissolution

No part of the net earnings of the Club shall inure to the benefit of, or be distributed to, its members, trustees, officers, or other private persons except that the Club shall be authorized and empowered to pay reasonable compensation for services rendered. This organization shall not be dissolved as long as (50) members desire its continuance. In case of dissolution, all property and assets of the organization shall be distributed prorated, based upon equalized value, to the towns of Winchester and Presque Isle.